***Create a new project -> admin -> Users -> create users and give permission***

***Use multiple test suites to manage cases***

Create a new project -> select project type, on access -> default access and click on add project.

Go to the milestone tab (add project milestones such as software releases to tracktest)

Create one, give it a name, description, start date, end date.

***Use single repository(all cases & with baseline support)***

Add a project -> select a single repository for all project/ single repository bassline, access tab and create it.

***Create test suites & cases for gmail page***

From dashboard open a project, in testRail go Test Suites & cases, name it and add a description -> add a section -> add subsection -> add test cases -> edit section and you can fill the fields.

***Create test sections & cases for testrail page***

Open the test case tab -> add section -> add subsection -> add test cases

***Create baseline for translate project***

Open translate project -> master -> add sections -> add text cases -> add baseline and fill the text fields